

# 19TH ANNUAL VIRGINIA OCCUPATIONAL SAFETY AND HEALTH CONFERENCE

*“Back to the Future with Safety and Health”*



**OCTOBER 8-10, 2014**

**Embassy Suites Hampton Roads—  
Hotel, Spa & Convention Center  
Hampton, Virginia**

## MAJOR CONTRIBUTORS

- VIRGINIA STATE ASSOCIATION OF OCCUPATIONAL HEALTH NURSES
- CENTRAL VIRGINIA SECTION OF THE AMERICAN INDUSTRIAL HYGIENE ASSOCIATION
- COLONIAL CHAPTER OF THE AMERICAN SOCIETY OF SAFETY ENGINEERS
- DRIVE SMART VIRGINIA

Virginia Department of Labor and Industry  
*in cooperation with the*  
Virginia State Association of Occupational Health Nurses

## GENERAL SESSION SPEAKER



**DAVID MICHAELS, PHD, MPH**  
**ASSISTANT SECRETARY OF**  
**LABOR FOR OCCUPATIONAL**  
**SAFETY AND HEALTH**

Appointed by President Barack Obama and unanimously confirmed by the United States Senate, David Michaels, PhD, MPH, became the 12th Assistant Secretary of Labor for Occupational Safety and Health in December, 2009.

As Assistant Secretary, he has worked to strengthen the agency's enforcement in high risk industries, improve OSHA's whistleblower protection program, promote common sense worker protection programs and standards, expand compliance assistance provided to small employers, and increase outreach to the vulnerable populations who are at greatest risk for work-related injury and illness. He has also increased OSHA's focus and capabilities in the areas of data analysis and program evaluation.

Dr. Michaels is an epidemiologist, currently on leave from his position as Professor of Environmental and Occupational Health at the George Washington University School of Public Health. He is the author of studies examining the health of construction workers, printers, bus drivers and other occupations, as well as of numerous publications on science and regulatory policy.

## 19TH ANNUAL VOSH CONFERENCE.....

### BACK TO THE FUTURE

The Virginia Department of Labor and Industry in cooperation with the Virginia State Association of Occupational Health Nurses (VSAOHN) will present the Virginia Occupational Safety and



Health Conference to help educate employers and employees in developing safe and healthy work environments and to provide affordable safety and health training opportunities to employers, employees, and safety and health professionals. The conference, being held October 8-10, 2014, at the Embassy Suites, Hotel, Spa & Convention Center in Hampton, Virginia, offers one of the most exciting workplace safety, health and educational events ever offered!

This year's conference will feature many notable speakers including keynote speaker Aaron Trippler, Director of Government Affairs for the American Industrial Hygiene Association (AIHA), General Session speakers David Michaels, Assistant Secretary of Labor for the Occupational Safety and Health Administration (OSHA) and J.A. Rodriguez, Jr., CSP, SGE, Founder and CEO of Make My Day Strategies, LLC and senior manager for a Fortune 100 Company. This year's conference also holds the distinction of being presided over by C. Ray Davenport, former and now current Commissioner of the Virginia Department of Labor and Industry. Welcome back Commissioner Davenport!

The OSHA 10-Hour Courses in General Industry and Construction will also be offered again this year. Those completing the 10-Hour course will receive a 10-Hour OSHA completion card in either General Industry or Construction. Seating is limited. With 48 dynamic, concurrent sessions, you will hear powerful educational messages and learn from knowledgeable speakers with expertise in the fields of safety, health, human resources, construction, and healthcare to name a few. So whether you are an industry newcomer, a seasoned professional, or somewhere in between, the VOSH Conference can help you reach new heights of knowledge and empowerment for long term success!



## GENERAL SESSION SPEAKER



JA RODRIQUEZ, CSP, SGE

J.A. is global EHS senior manager for Raytheon Company with over 30 years of experience. He was selected by EHS Today Magazine as one of the 50 people who most influenced EHS in 2012-2013. J.A. has appeared on national radio and television programming as an expert analyst and is an elected member of the prestigious National Voluntary Protection Programs Participant Association (VPPPA) Board of Directors, an appointed member of the U.S. CDC NIOSH Personal Protective Technology Conformity Assessment Working Group and the Industry Advisory Council for Western New England University, an accredited instructor at the University of Alabama – Birmingham, an OSHA Voluntary Protection Program Special Government employee, a professional member of the ASSE, a Certified Safety Professional, an entrepreneur, a patented inventor, a professional keynote speaker, a writer for EHS Today Magazine, Jennings Wire-The World of Success and other professional publications, and author of the book, "Not Intuitively Obvious – Transition to the Professional Work Environment". His LinkedIn profile was among the top 5% most viewed in 2012.



## WORKSHOPS AND BRIEFINGS.....

### "DISTRACTED DRIVING AND THE WORKPLACE"

#### DRIVE SMART VIRGINIA

OCTOBER 8, 2014 ♦ 9AM –11AM ♦ OPEN TO ALL!

#### NO REGISTRATION REQUIRED!

This pre-conference session will bring attendees up to speed with current research regarding distracted driving. It will highlight cutting edge workplace initiatives on distracted driving around the United States. We'll review a cell phone policy and walk you through steps on how to implement, monitor and enforce that policy. This is a must-attend session for any company who would like to minimize the number of transportation incidents in their work environment

### "ASBESTOS ABATEMENT"

#### VIRGINIA DEPARTMENT OF LABOR AND INDUSTRY

OCTOBER 8, 2014 ♦ 9AM –11AM ♦ OPEN TO ALL!

#### NO REGISTRATION REQUIRED!

This workshop will be presented by the Virginia Departments of Labor and Industry. The asbestos workshop will be inclusive of the asbestos construction standard 1926.1101, and the asbestos general industry standard 1910.1001 Neshap EPA regulations National Emission Standard for Hazardous Air Pollutants. Discussion will also cover the requirements for these regulations and information on the lead standard 1926.62.

## KEYNOTE SPEAKER -



**AARON TRIPPLER**

Aaron Tripler is Director of Government Affairs for the American Industrial Hygiene Association (AIHA). Mr. Tripler directs government affairs for more than 70 local sections and is chief liaison with Congress and federal agencies. He has served in this capacity since 1992, when he developed the AIHA government affairs program.

In directing federal affairs, Aaron is responsible for following all federal legislation and regulations, as well as drafting AIHA Congressional testimony and working with numerous federal agencies on the public policy issues of AIHA.

Aaron also directs state government affairs for AIHA, annually reviewing nearly 3,500 pieces of state legislation and regulations affecting the profession of industrial hygiene and testifying when needed.

Aaron has 30 years experience in federal and state government affairs and has developed government affairs programs for three national associations. He holds a BS degree in Business Administration.



## WORKSHOPS AND BRIEFINGS.....

### **"MISSION POSSIBLE: STRATEGIES FOR SUCCESSFULLY RETURNING EMPLOYEES TO WORK"**

**VIRGINIA STATE ASSOCIATION OF OCCUPATIONAL HEALTH NURSES**

**OCTOBER 8, 2014 ♦ -9AM -11AM ♦ OPEN TO ALL!**

**NO REGISTRATION REQUIRED!**

This pre-conference session will focus on creating a collaborative environment and make time your best friend to return employees to work. This program will assist attendees in learning how to match pre-injury skills with post-incident accommodations, coping with non-compensable but potentially OSHA recordable illnesses/incidents.

**NEW!!**

**AMERICAN SOCIETY OF SAFETY ENGINEERS**

**OCTOBER 8, 2014 ♦ -9AM -11AM OPEN TO ALL!**

**NO REGISTRATION REQUIRED!**

ASSE Statewide Briefing. American Society of Safety Engineers from around the Commonwealth are invited to join us to meet one another, discuss meeting plans for the year, discuss marketing and membership opportunities and hear from ASSE leadership. This is the first time that the Virginia ASSE Chapters have come together to discuss collaborative activities, training opportunities and meeting plans. If you're an ASSE member, plan to attend this great networking opportunity! Let's leverage our existing knowledge and networks for the benefit of our chapters and careers!



# SESSION DESCRIPTIONS

## **OSHA Construction**

### **10-Hour Course**

This course covers OSHA policies, procedures and standards; as well as construction safety and health principles. Topics include scope and application of the OSHA construction standards. Special emphasis is placed on those areas that are the most hazardous, using OSHA standards as a guide. Upon successful course completion, the student will receive an OSHA construction safety and health 10-hour course completion card.

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## **OSHA General Industry**

### **10-Hour Course**

This course covers the OSHA policies, procedures and standards; as well as general industry safety and health principles. Topics include scope and application of the OSHA general industry standards. Special emphasis is placed on those areas that are the most hazardous, using OSHA standards as a guide. Upon successful course completion, the student will receive an OSHA general industry safety and health 10-hour course completion card.

## **WHAT'S THE VERDICT?**

**PRESENTER: ADAM RAFAL, PARTNER WITH VANDEVENTER BLACK, LLP, NORFOLK, VA**

PRACTICAL INFORMATION WILL BE SHARED ON HOW YOU CAN MAKE A DIFFERENCE BY PROPERLY PREPARING CREDIBLE DOCUMENTATION, WITH TIPS ON TESTIFYING, RELATING TO ACCIDENT INVESTIGATIONS, OSHA, AND WORKERS' COMPENSATION ISSUES.

## **INDOOR AIR QUALITY - OLD & NEW**

**PRESENTER: SUSAN WILCOX, CIH, ALFA LAVAL, EHS ENGINEER NORTH AMERICA**

THIS SESSION WILL INCLUDE REVIEW OF THE STANDARD FOR INDOOR AIR QUALITY, MANAGING INDOOR AIR QUALITY IN OLDER BUILDINGS, ASBESTOS, LEAD PAINT, MERCURY, RADON AND MANAGING MOISTURE INTRUSION & MOLD.

## **CULTIVATING CHANGE FOR HEALTHIER VIRGINIANS**

**PRESENTER: SHARON ELLIOTT, RN, BSN, COHN-S/CM**

SESSION WILL FOCUS ON WELLNESS-ENGAGEMENT, CHANGING THE CULTURE OR MODEL FROM DISEASE MANAGEMENT TO PREVENTION.

## **DEPARTMENT OF HEALTH INVESTIGATIONS**

**PRESENTER: KIM MARTIN, INVESTIGATOR, VIRGINIA**

### **DEPARTMENT OF HEALTH**

TOPIC INCLUDES ETHICAL OBLIGATION TO REPORT WITNESSED IMPAIRMENT AND SIGNS OF IMPAIRMENT AND STATISTICS, ETC. OF HEALTH PROFESSIONALS.

## **TRAFFIC SAFETY BEST PRACTICES**

**PRESENTER: DRIVE SMART VIRGINIA**

THIS SESSION WILL HIGHLIGHT THE REAL WORK THAT COMPANIES ARE DOING REGARDING TRAFFIC SAFETY POLICIES AND PRACTICES. WE'LL LOOK AT POLICIES, DISCUSS EMPLOYEE COMMUNICATIONS AND HOW TO GET BUY-IN, ANALYZE WORKPLACE SAFETY EVENTS AND MEETINGS AND DISCUSS WHAT WORKS AND WHAT DOES NOT WORK. WE'LL LOOK AT FREE AND LOW-COST RESOURCES TO HELP INSURE THAT YOU ARE MINIMIZING TRAFFIC INCIDENTS IN YOUR WORKPLACE. WE'LL ALSO DISCUSS CORPORATE LIABILITY, WHETHER IN A FLEET OR EMPLOYEE OWNED VEHICLE. TRAFFIC INCIDENCES ARE THE NUMBER ONE CAUSE OF DEATH IN THE WORKPLACE AND CAN HAVE A TREMENDOUS IMPACT ON YOUR BOTTOM LINE. BE PROACTIVE TO PROTECT YOUR COMPANY!

# 19<sup>th</sup> Annual Virginia Occupational Safety & Health Conference Agenda

## OSHA 10-Hour Courses

### ■ General Industry

### ■ Construction

Each course will start on Tuesday, October 7, 2014 and run through mid-day on Wednesday, October 8, 2014.

The courses will begin promptly at 7:30 AM on both days.

#### Course Attendance:

Students are expected to attend all sessions/length of course. Those who do not attend the entire length of the course will not receive a course completion certificate/ card.

Students will be required to sign-in upon arrival on Tuesday, October 7, after return from lunch on Tuesday, October 7 and upon arrival on Wednesday, October 8.

Sign in will begin promptly at 7 AM on both days.

Each 10-Hour Course is limited to 40 students per course.

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## Wednesday, October 8, 2014

9:00 AM	<b>Registration Open</b>
9:00 AM	<b>Exhibits Open</b>
9 – 11 AM	<b>DRIVE SMART Virginia –</b> Distracted Driving and the Workplace - Janet Brooking, DRIVE SMART Virginia
9-11 AM	<b>Asbestos Workshop -</b> Doug Wiggins, DOLI
9-11 AM	<b>VSAOHN Workshop -</b> Mission Possible: Strategies for Successfully Returning Employees to Work Wanda Rittenhouse, RN-COHN, Invista
11:45 AM	<b>Opening Remarks</b> C. Ray Davenport, Commissioner, DOLI Warren Rice, Director Cooperative Programs, DOLI
12:00 PM	<b>Lunch</b>
1:15 PM	<b>General Session -</b> <b>David Michaels, PhD, MPH</b> Assistant Secretary US Department of Labor

### 2:15 PM Sessions

1. **SIIF (Serious Injury/Illness & Fatality) Prevention –**  
David Mazary, CSP, CHMM, DuPont Sustainable  
Solutions, Training Solutions
2. **Contractor Risk Management** — Monte Cole, CSP  
Principal, Risk Control, LLC
3. **Traffic Safety Best Practices—DRIVE SMART VA**
4. **Safety and Health Certifications** —Christopher J.  
Chapman, CIH, ECS Mid-Atlantic LLC
5. **What's the Verdict? Testifying, Testimonies, Appeals  
and Process Tips** — Adam Rafal, Vandeventer  
Black, LLP
6. **General Industry and Construction Fall Protection  
Misconceptions**—Allen Hatch, VPP, DOLI ,  
Jennifer Rose, CSP, Consultation Program Manager,  
DOLI

### 3:15 PM Break

### 3:35 PM Sessions

1. **SIIF (Serious Injury/Illness & Fatality) Prevention –**  
David Mazary, CSP, CHMM, DuPont Sustainable  
Solutions, Training Solutions
2. **Contractor Risk Management** — Monte Cole, CSP  
Principal, Risk Control, LLC
3. **Traffic Safety Best Practices—DRIVE SMART VA**
4. **Labor Laws in Virginia** —Jermial Gray, Labor Law,  
DOLI
5. **Navigating the Regulatory Triangle: A journey to  
Coordinate FMLA, ADAAA and Workers' Comp** —  
Adam Rafal, and Anne Bibeau, Vandeventer  
Black, LLP
6. **VPPPA and VVPP** —Milford Stern, VPP Manager, DOLI  
and VPPPA Representative

### 5:00 PM Reception in Vendor Area

## Thursday, October 9, 2014

### 8:00 AM Sessions

1. **Health and Safety Considerations for Meth Lab Clean  
Up/March 2013 US EPA Guidelines** - Christopher J.  
Chapman, CIH, ECS Mid-Atlantic LLC
2. **What to Expect During a VOSH Inspection**—DOLI Staff
3. **Exposure Assessment Strategies**—Vic D'Amato, CIH,  
CSP, Atrium Environmental Health and Safety  
Services, LLC
4. **Combustible Dust – Elizabeth Tomlin**, VOSH Health  
Director, DOLI, Manassas/Verona
5. **Crude Oil Spill** - Lynchburg Fire and Rescue
6. **Indoor Air Quality Old & New** — Susan Wilcox, CIH,  
Alfa Laval, EHS Engineer North America

# 19<sup>th</sup> Annual Virginia Occupational Safety & Health Conference Agenda

9:00 AM **Break**

9:20 AM **Keynote Address**  
**Aaron Trippler**  
*"Happenings on the Hill"*

10:20 AM **Sessions**

1. **Exposure Assessment Strategies**—Vic D'Amato, CIH, CSP, Atrium Environmental Health and Safety Services, LLC
2. **What to Expect During a VOSH Inspection**—DOLI Staff
3. **Nursing Home Emphasis Program**—Courtney Malveaux, Esq and VSAOHN
4. **Whistle Blower Protections in Virginia** — Jay, Withrow, Director, Division of Legal Services, DOLI
5. **Crude Oil Spill** - Lynchburg Fire and Rescue
6. **Cultivating Change for Healthier Virginians**—Sharon Elliott, RN, BSN, COHN-S/CM

11:45 AM **Lunch**  
**Awarding of Vendor Prizes**

1:00 PM **Sessions**

1. **Management Leadership**—John Hall, Director, EHS Raytheon Technical Services and J.A. Rodriguez, Senior Manager, EHS, Raytheon Technical Services
2. **Trenching and Confined Spaces**—Doug Barnes, United Rentals- Trench Safety
3. **Most Recently Cited Hazards—Construction and General Industry** – Bill Groce, VOSH Consultant/Trainer, DOLI
4. **NFPA 70E Electrical** —John Kopsidas, xpedx
5. **Fall Protection Best Practices 2014, Meeting and Exceeding OSHA/ANSI**—John Dickens, VIRTEXCO Corporation
6. **Department of Health Investigations** — Kim Martin, Virginia Department of Health

2:00 PM **Break**

2:20 PM **Sessions**

1. **Management Leadership**—John Hall, Director, EHS Raytheon Technical Services and J.A. Rodriguez, Senior Manager, EHS, Raytheon Technical Services
2. **Trenching and Confined Spaces**—Doug Barnes, United Rentals- Trench Safety
3. **Most Recently Cited Hazards—Construction and General Industry** – Bill Groce, VOSH Consultant/Trainer, DOLI
4. **NFPA 70E Electrical** —John Kopsidas, xpedx
5. **Fall Protection Best Practices 2014, Meeting and Exceeding OSHA/ANSI**—John Dickens, VIRTEXCO Corporation
6. **Department of Health Investigations**—Kim Martin, Virginia Department of Health

## Friday, October 10, 2014

8:30 AM **Sessions**

1. **Emotional Intelligence (EQ): The Key to More Effective Safety Leadership!**—Paul Repak, DuPont—Spruance Plant, Joseph White, DuPont—Spruance Plant
2. **Fit as a Fiddle? Functional Capacity Evaluation and Work Fitness/Stretching** – Steve Shall, MS, PT, OCS, CWSE, CCI
3. **Isocyanates in the Workplace**— Kevin Grissom, VPP, DOLI
4. **Temporary Worker and Worker Misclassifications** — Rob Field, Division of Legal Support, DOLI
5. **Maintenance Safety Certifications and Contractor Safety** – Frank Ragone, Cintas
6. **The Power of Electricity**—Dominion Virginia Power

9:30 AM **Break**

9:40 AM **Sessions**

1. **Emotional Intelligence (EQ): The Key to More Effective Safety Leadership!**—Paul Repak, DuPont—Spruance Plant, Joseph White, DuPont—Spruance Plant
2. **Maintenance Safety Certifications and Contractor Safety** – Frank Ragone, Cintas
3. **Building Information Modeling for Safety**—Charlie Bird, Balfour Beatty Construction
4. **PSM Requirements**—Robin Pasko, VOSH Regional Health Director, Norfolk, DOLI
5. **The Power of Electricity**—Dominion Virginia Power
6. **Building a Stronger, Better Working Relationship with your Occupational Medical Director/Doctor**—Dr. Anthony Cetrone

10:40AM **General Session—**  
**"Drive Your Future Safety Program From The Past"**

J. A. Rodriguez, Jr. CSP, SGE  
Senior Manager, Environmental Health and Safety, Raytheon Technical Services Company, LLC

Awarding of Major Prizes

12:00 Noon **Conference Adjourns**



# Conference Information

## FEES

### **3- DAY CONFERENCE REGISTRATION FEE:**

Now to Sept. 19 - \$275

- After Sept. 19— \$325 -Onsite Only  
(Onsite fees apply) Cash or Check.

### **ONE DAY ONLY REGISTRATION**

- Now to Sept. 19— \$200  
One Day Only Registrations  
will not be accepted onsite.

### **10-HOUR OSHA COURSE REGISTRATION**

Attend any one (1) OSHA 10- Hour Course

- Now to Sept. 19— \$75  
10-Hour Registrations will not be  
accepted onsite.

## REFUNDS

Cancellations must be submitted in writing before close of business Friday, September 19, 2014 in order to receive a refund. An administrative fee of \$25 will be charged for cancellations. Substitution of attendees is allowed but notification must be made by close of business on Friday, September 26, 2014. "No shows" will not receive a refund. Any cancellations received after September 19, 2014 are non-refundable. There are no exceptions

**PARKING?:** Parking is free.

**DIRECTIONS?** Visit the hotel's website at [www.EmbassySuitesHampton.com](http://www.EmbassySuitesHampton.com).

### **Hotel Location:**

The Embassy Suites Hampton Roads –  
Hotel, Spa & Convention Center  
1700 Coliseum Drive ♦ Hampton, VA ♦ 23666  
757-827-8200

### **Conference Location:**

Hampton Roads Convention Center  
1610 Coliseum Drive ♦ Hampton, VA ♦ 23666  
757-315-1610

## ABOUT THE FACILITY



Connected by a covered walkway to the Hampton Roads Convention Center, the Embassy Suites Hampton Roads - Hotel, Spa & Convention Center is a great place to make the most of your stay.

Within easy reach of some of the area's largest corporations and most popular attractions, this all-suite hotel has excellent access to I-64 and is less than 20 miles from Norfolk International Airport and the Newport News/Williamsburg International Airport.

Start every day in style with a complimentary cooked-to-order breakfast. Keep active by swimming laps in the indoor pool or by utilizing the fitness center. The adjoining Hampton Road



Convention Center features over 160,000 sq. ft. of conference and exhibition space making this the ideal choice as a Hampton conference hotel.

## RESERVATIONS

For hotel reservations contact the Embassy Suites Hampton Roads - Hotel, Spa & Convention Center directly. The **non-government rate is \$109 a day for a single or a double, plus tax, for government groups the rate is \$83 a day for a single, \$93 for a double, \$103 for a triple and \$113 for a quadruple, plus tax.**

*All Reservations and deposits must be made by [Saturday September 6, 2014](#) .*

To make reservations:

1. Call the hotel's in-house reservations at 757-827-8200 (after regular business hours you will be transferred to the 800-Embassy number, or
2. Call the Embassy line at 1-800-EMBASSY, or
3. You may go online [www.EmbassySuitesHampton.com](http://www.EmbassySuitesHampton.com).

Enter the dates, then choose "Add Special Rate Codes" then enter the Group Code in the box labeled "Group Code".

### Group Codes

- VNP** - for non-government groups
- AVC** - for government groups



# VOSH Conference Registration Form

**ATTENTION.....ATTENTION..... REGISTRATIONS WITH PAYMENT MUST BE FAXED TO: (804) 371-7634**

Name \_\_\_\_\_ Title \_\_\_\_\_

Company Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ P hone ( ) \_\_\_\_\_

Fax ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

Is this your first time attending the VOSH Conference? If yes, please check the box. ☐

## CONFERENCE INFORMATION

### **3- DAY CONFERENCE**

#### **REGISTRATION FEE:**

Now to Sept. 19 - \$275

After Sept. 19 — \$325

Onsite Registration Only

(Onsite fee applies)

Cash or Check Only

**Registrations will not be accepted  
in-house after Sept. 19, 2014**

### **ONE DAY ONLY**

#### **REGISTRATION FEE**

Now to Sept. 19— \$200

**One Day Only Registrations  
will not be accepted onsite.**

### **10-HOUR OSHA COURSE**

#### **REGISTRATION FEE**

Attend any one (1)

OSHA 10- Hour Course

(General Industry or Construction)

Now to Sept. 19 - \$75

**10-Hour OSHA Registration  
will not be accepted onsite.**

Please circle the sessions you are planning to attend below. Refer to the conference agenda for information. If you are not planning on attending any of the sessions on a particular day, simply put "N/A" at the end of the row for that particular day. For One Day Only attendees please check only those sessions you plan to attend on the specified day.

Wed., October 8, 2014, 2:15 pm	1	2	3	4	5	6
Wed., October 8, 2014, 3:35 pm	1	2	3	4	5	6
Thurs., October 9, 2014, 8:00 am	1	2	3	4	5	6
Thurs., October 9, 2014, 10:20 am	1	2	3	4	5	6
Thurs., October 9, 2014, 1:00 pm	1	2	3	4	5	6
Thurs., October 9, 2014, 2:20 pm	1	2	3	4	5	6
Fri., October 10, 2014, 8:30 am	1	2	3	4	5	6
Fri., October 10, 2014, 9:40 am	1	2	3	4	5	6

Attending an OSHA 10-Hour Course? If yes, please check only the course you are attending:

OSHA 10 Hour General Industry Course - Oct. 7 - 8, 2014 ☐

OSHA 10 Hour Construction Course - Oct. 7 - 8, 2014 ☐

Attending one day only? Please check the day below and make your session selections for the day above.

☐ Wed., Oct. 8

☐ Thurs., Oct. 9

☐ Fri., Oct. 10

I need a Vegetarian Meal ☐

**All Payments must be made by IAT, Check, VISA or MasterCard.**

**PHOTOGRAPH RELEASE:** By submitting this registration form I grant DOLI, its representatives and employees the right to take photographs and videotape me in connection with the annual VOSH Conference. I authorize DOLI to use and publish the same in print and/or electronically. I agree that DOLI may use such photographs of me with or without my name and for any lawful purpose; including for example such purposes as publicity, illustration, advertising, and Web content.

Paying by check? Make checks payable to : **Treasurer of Virginia**

### **IAT Coding Information IAT (Inter-Agency Transfer) for State Agencies Only**

Transaction Code 136 Agency Code 181 Fund Code 0200 Revenue Source 09004 Project Code 70108 Cost Code 108

**Fax IAT registration form to: (804) 371-7634 Attn: Accounting or mail to address below.**

Contact Person \_\_\_\_\_ Phone No. \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_

**Federal ID Number: 546001710**

**ACCOUNTING USE ONLY:**

**FINANCE ID** \_\_\_\_\_

**DATE PROCESSED** \_\_\_\_\_

**PURCHASE ORDERS AND AMERICAN EXPRESS CANNOT BE ACCEPTED**

**Payment should be mailed with registration form to:**

**CONFERENCE QUESTIONS? (804) 786-5873**

**VOSH PAYMENT QUESTIONS? (804) 786-9870**

**Virginia Department of Labor and Industry**

**Attn.: Accounting Dept.—Annual Conference**

**Main Street Centre, 600 East Main Street, Ste 207**

**Richmond, VA 23219**

# REGISTRATION FORM MUST ACCOMPANY PAYMENT



COMMONWEALTH OF VIRGINIA



DEPARTMENT OF LABOR AND INDUSTRY

## CREDIT CARD AUTHORIZATION FORM

Non-Fill able Form

This information is confidential. This form will only be kept by the Department of Labor and Industry Finance Department. Please print, complete and submit with applicable documentation. Incomplete forms may be returned for completion, which will delay processing. **(Please Print Legibly)**

Company Name: \_\_\_\_\_

Federal Employer Identification Number: \_\_\_\_\_

Name Listed on Credit Card: \_\_\_\_\_

Cardholder Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Daytime Phone Number: (       ) \_\_\_\_\_

Reference/Invoice/Inspection Number (if applicable) \_\_\_\_\_ (9 digits)

Credit Card Type: \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard (Only Check One)

Credit Card # \_\_\_\_\_

Expiration Date: \_\_\_\_\_/\_\_\_\_\_(Month/Year)      Payment Amount: \_\_\_\_\_

Cardholder Signature \_\_\_\_\_ Date: \_\_\_\_\_

I certify that I am the authorized holder and signer of the credit card referenced above. I certify that all information complete and accurate. I hereby authorize the Department of Labor and Industry to process payment for all charges as indicated above. If additional charges are going to be authorized, a new form will have to be completed.

Mail or Fax Completed Form to:

Department of Labor and Industry  
Attention: Accounting / Finance

Fax: 804-371-7634

Main Street Centre  
600 East Main Street Suite 207  
Richmond, VA 23219  
Payment Questions: (804)786-9870

### FINANCE USE ONLY

PROGRAM:

\_\_\_ ASBESTOS/LEAD  
\_\_\_ BOILER  
\_\_\_ LABOR LAW  
\_\_\_ APPRENTICESHIP  
\_\_\_ CONFERENCE  
\_\_\_ VOSH  
\_\_\_ FOIA  
\_\_\_ ADMINISTRATION  
\_\_\_ OTHER

FINANCE ID #

DATE: \_\_\_\_\_

PROCESSED BY: \_\_\_\_\_